

WASHINGTON TOWNSHIP SPECIAL BOARD MEETING MINUTES

IN PERSON MEETING

December 4, 2024 at 10:00am

Held at Washington Township Hall, 8989 S. Baldwin Rd. Ashley, MI 48806

- I. Call to Order by Supervisor Whaley at 9:56am; Roll call: Present – Nancy Rogers, Kevin Whaley, Barbara Hoffer, Howard Whaley; Absent- Eric Whitford
- II. Visitors- Trevor Mullet / Trade Mark Contractors
- III. Discussion & Decisions on Township Hall Renovations –
 - A. Office Renovations
 - 1) Floor Samples – selected Carbonado / 530824 Cabin Multistrip
 - 2) Counter Samples – selected Brazilian Grey (marble) Laminate
 - 3) Office Cupboard Style Samples – selected Calhoun / Peppercorn on Maple
 - 4) Hardware – selected Nickle 3” pulls
 - B. Nancy to see if Dishwasher & 2 Microwaves can be put under the grant
 - C. Water Heater – discussed gas vs electric & on demand; only 30 gallon needed; keep it on main floor for shorter run between kitchen & bathrooms; build closet in kitchen for it
 - D. New stoves & refrigerator to be delivered by Kurt’s Appliance next week; check is ready. Will sell used. Howard may have someone interested in purchasing, will let Nancy know.
 - E. Trevor looking into requirements for range hoods. Nancy will see if they can be put under the grant if required.
 - F. Discussed backfill vs deck connecting to kitchen & offices w/ramp, steps & sidewalk to parking to be installed in the spring.
 - G. Per Nancy we spent an additional \$800 for spray foam in crawl space of old section while spray foam was being installed in new office suite.
 - H. Kitchen door – approved for replacement by grant due to old door being rotted out. Motion by Kevin to approve new kitchen door with push bar to be covered under grant, 2nd by Nancy; roll call vote – Yea’s: Nancy, Kevin, Barb, Howard, Nay’s – none
 - I. Budget – per Trevor our budget is on track, keeping contractors & purchase of supplies local when possible.
 - J. Paint – Trevor to provide paint samples in time for December Board Mtg. Expecting the offices to be painted the 1st week of January.
 - K. Attic Insulation – will have blown in cellulose insulation with access door above election closet.
 - L. Lock on door between Office Suite and Meeting Room to lock from meeting room side & key entry on office suite side.
- IV. Public Comment- Carl Kilpatrick noted that additional gravel will be needed for parking lot.
- V. Motion to adjourn by Kevin, 2nd by Nancy, all in favor Adjourned at 11:00am

Respectfully submitted by Barbara Hoffer, Washington Township Clerk

Approved: *[Signature]* Supervisor 19 Dec 24
Washington Township Supervisor / Date

Barbara Hoffer 12/19/2024
Washington Township Clerk / Date