

# WASHINGTON TOWNSHIP BOARD MEETING MINUTES

IN PERSON MEETING

October 17, 2024 at 7:00pm

Held at Washington Township Hall, 8989 S. Baldwin Rd. Ashley, MI 48806

- I. Meeting called to order by Supervisor Whaley at 7:00pm, Pledge of Allegiance, Roll call- Present: Eric Whitford, Nancy Rogers, Kevin Whaley, Barbara Hoffer, Howard Whaley.
- II. Motion to approve minutes from August 15, 2024 Board Meeting with inclusion of "John Chvojka offered to donate the \$384.92 difference to upgrade new windows to top tier" to item V. j) by Nancy Rogers, 2<sup>nd</sup> by Eric Whitford, all in favor.
- III. Motion to approve Agenda by Eric Whitford, 2<sup>nd</sup> by Howard Whaley, all in favor.
- IV. Motion to approve financial reports (contingent on Clerk/Treasurer reconciliation & balancing) by Eric Whitford, 2<sup>nd</sup> by Howard Whaley, roll call votes, yeas- Eric Whitford, Nancy Rogers, Kevin Whaley, Barbara Hoffer, Howard Whaley, nays- none. Clerk Hoffer reported that September reports balanced when reconciled. Nancy Rogers asked why the Treasurer Reports were still in Excel and not BS&A generated, Kevin responded that he is still trying to learn the system. Nancy also requested we check to see that Faber was not paid twice. Deputy Clerk, Pam Reed presented a rough draft of an updated Budget Report (\$12,000 for Roads was not figured in the budget)
- V. Open Issues/Visitors: Tom Torok, Fulton Schools Superintendent updated on the Sinking Fund Proposal. TJ Thompson from DTE estimated an April completion date for solar.
  - a) Sale Lot on 127 – Howard reported the Permit Fee has not been paid so was not reviewed at Planning Commission meeting. Phil Patrick said he will be mailing the check.
  - b) Grants – Nancy reported the state grant is still pending a written agreement.
  - c) Township Flag – Annette Bontrager reported that she and John Chvojka recommend using the Washington Township Logo with the addition of Est. Date & Township Name pending release of copywrite. Quote from E&S Graphics to make the flag using logo w/additions \$250. Everyone agreed that it was a good idea.
  - d) Microsoft 365 Business – Barb reported they require using the free trial in order to get a quote.
  - e) Election update & costs – Barb reported the Public Accuracy Test is scheduled for tomorrow (10/18/2024) at 2pm; everyone is invited. Review of county clerk's cost for coding. Early voting starts 10/26/2024 at the Commission on Aging Building in Ithaca. Saturday & Sunday 10/26 & 27 Noon - 8pm, Monday – Sunday 10/28 – 11/2 9am – 5pm.
  - f) Turbine complaints & solar update – No update from Addison on complaints. Solar updated were addressed during item V. Visitors.
  - g) Sight Right-of-Way in Pompeii – Howard reported that 1<sup>st</sup> notice was mailed to wrong address, received response to 2<sup>nd</sup> notice, working on a resolution.

h) Parking Lot & Propane Tank – Parking lot expansion almost complete. Cement pile east of new parking to be removed/disposed of. New furnace not here yet, propane line not installed Barb to call Dol-Jac & coordinate with Trade Mark to put in next week with temporary connection to old furnace.

i) 2L Providers Parking Lot & SLUP – Chad Finley of Northside Towing present to explain business and answer questions. Eric reported that the Planning Commission is recommending approval of the SLUP by Northside Towing at 2L Providers with conditions:

- 1) Applicant responsible for contaminate containment within fence.
- 2) Sign on fence (12x18) w/phone 224-9200 for emergencies.

Nancy informed Chad of Fee discrepancy; he expected it & agreed to make out a check for the difference. Kevin made a motion to approve the SLUP with the conditions, 2<sup>nd</sup> by Nancy, roll call vote, yays: Eric Whitford, Nancy Rogers, Kevin Whaley, Barbara Hoffer, Howard Whaley, motion carried.

j) Election Emergency Response Plan – Barb has the DRAFT complete minus the Alternative Site Location Agreement and a back up generator plan. Carl Kilpatrick will coordinate with Barb regarding the possible use of his generator. Nancy noted that if the power is out he may need his generator at his own home.

k) Addition Construction Update – No update at this time. Barb noted that the bilco doors were install wrong & a door is needed at the bottom of the stairs.

l) Playground / Hall Sponsorship update – Pledges have been made to sponsor each piece of playground equipment (minus the cold cart) with \$3000 pledged toward kitchen/bathroom upgrades and \$384.92 pledged for new window upgrades. Quote received from E&S Graphics for flexi-brass (outdoor use) sponsor plaques.

m) Stand alone Ordinance approvals -

O-1991-003 Rev. 2024 Pension Plan - Nancy made a motion to approve, 2<sup>nd</sup> by Eric, Roll call vote, yays: Eric, Nancy, Kevin, Barbara, Howard, motion carried.

O-2013-004 Rev. 2024 Cemetery – Eric made a motion to approve, 2<sup>nd</sup> by Nancy, all yes.

O-2019-01 Rev. 2024 Marijuana Establishments – Kevin made a motion to approve, 2<sup>nd</sup> by Howard, all yes.

n) Meet the Candidates Night – Scheduled for Tuesday, October 22 at 7pm. Nancy reported that all of the candidates running will be there to tell about themselves and answer questions.

VI. Public Comment for old business/open issues: John Chvojka asked about the closure on US127 today, it was due to an accident at Maple Rapids Road. He also commented on the Township Logo and approves using it as the design on the Township Flag.

VII. New Business:

a) Discuss Permit Fees – Motion to replace current fee schedule with R-2024-016 Zoning Permit Fee Schedule by Howard, 2<sup>nd</sup> by Nancy, Roll call vote, yays: Eric, Nancy, Kevin, Barbara, Howard.

b) Township Policies & Procedures, Annual Evals – Howard recommended postponing until after the election as there is not use in doing an eval on individuals who may not be re-elected.

VIII. Letters/Correspondence - none

IX. Additional Public Comment - none

X. Motion to adjourn by Nancy Rogers, 2<sup>nd</sup> by Kevin Whaley, all in favor. Adjourned at 8:46pm

Respectfully submitted and posted by Barbara Hoffer, Washington Township Clerk

Approved: Howard Supervisor 11/21/2024  
Washington Township Supervisor / Date

Barbara Hoffer 11/21/2024  
Washington Township Clerk / Date