

# WASHINGTON TOWNSHIP BOARD MEETING MINUTES

IN PERSON MEETING

September 19, 2024

Held at Washington Township Hall, 8989 S. Baldwin Rd. Ashley, MI 48806

- I. Meeting called to order by Supervisor Whaley at 7:01pm, Pledge of Allegiance, Roll call- Present: N. Rogers, K. Whaley, H. Whaley E. Whitford; Absent: B. Hoffer
- II. Motion to approve August 15, 2024 Board meeting minutes, with correction to Open issues- o. Joe Aubin, by K. Whaley, 2<sup>nd</sup> by N. Rogers, all in favor, motion carried.
- III. Motion to approve Agenda with changes, Open Issues: i and l, and New Business: c to be tabled until October Board meeting, by E. Whitford, 2<sup>nd</sup> K. Whaley, all in favor, motioned carried.
- IV. Motion to approve financial reports, pending Clerk's reconciliation, by N. Rogers, 2<sup>nd</sup> by E. Whitford, roll call votes, yeas- N. Rogers, K. Whaley, H. Whaley, and E. Whitford. Nays-none. Absent- B. Hoffer. Supervisor Whaley did state that Northside's fee should be noted as a SLUP not a zoning permit, K. Whaley to correct on report.
- V. Open Issues/Visitors-
  - a) Sale Lot on 127- Rezoning request was received with no application fee included.
  - b) Grants update- We received half of the Gratiot Foundation grant, will receive other half upon presenting bills.
  - c) Microsoft 365 info- Clerk is continuing to work on Microsoft purchase and setting up emails.
  - d) Election update- Clerk is working hard on AV ballots.
  - e) Turbine complaints update-Addison has been sick but did let us know he has not been able to contact Skinner.
  - f) Sight right of way- Second letter needs to be sent.
  - g) Parking Lot, Propane update- Construction workers smoothed out some of the parking lot for us. We received a brand-new propane tank; it has been moved but is not hooked up yet.
  - h) 2L providers parking lot, Jerky Shack- SLUP has been submitted for the parking lot and the Jerky Shack should have a site plan submitted soon. Both will be presented for the Planning Commission to view.
  - i) Election Emergency Reaction Plan- tabled to October Board meeting. E. Whitford did relay that East Washington Church has agreed to be an emergency venue for elections.
  - j) Addition Construction update- Color scheme chosen, black and white. K. Whaley motioned to approve steel roof at cost of \$17,758.03, 2<sup>nd</sup> E. Whitford. Roll call votes, yeas- E. Whitford, N. Rogers, K. Whaley, H. Whaley. Nays- none. Absent- B. Hoffer.  
K. Whaley motioned to purchase the second-tier windows, 2<sup>nd</sup> by H. Whaley, roll call votes: yeas- K. Whaley. Nays- E. Whitford, H. Whaley, N. Rogers. Absent- B. Hoffer, motion did not pass. John Chvojka offered to donate the \$384.92 difference to upgrade new windows to top tier. After much discussion it was determined that the difference in cost was minimal to go with the top tier versus the second-tier windows. E. Whitford motioned to purchase top tier windows,

2<sup>nd</sup> by K. Whaley, roll call votes: yeas- N. Rogers, E. Whitford, K. Whaley, and H. Whaley. Nays- none. Absent B. Hoffer, motion carried.

k) Playground Sponsorship Update- Everything currently has been sponsored aside from the se cooler. Clerk has added additional items that may be sponsored. Will get a new list out soon.

l) Stand-alone Ordinances approval- tabled to October Board meeting.

m) Meet the Candidates night- N. Rogers will select a date.

VI. Public Comment for old business/open issues- none

VII. New Business

a) Groundbreaking Ceremony- Friday, September 27<sup>th</sup> at 9am, Gratiot Foundation to present the grant "check". Pictures to be put in the Herald.

b) Update fee schedule include permit fees, discuss permit fees- N. Rogers motioned to update fee schedule to include permit fees, \$50 fee for residential and \$0 for Ag. 2<sup>nd</sup> by K. Whaley. All approved, B. Hoffer absent, motion carried. Change of permit fees discussion is tabled until October Board meeting.

c) Township policies/procedures, annual evals-Closed Session- tabled until October Board meeting.

VIII. Letters/Correspondence: None

IX. Additional Public Comment:

a) Phil Patrick stated that he will drop off the fee for the rezoning request.

b) Terror on 27 opens on September 27<sup>th</sup>.

c) Reminder Township Cleanup Day is October 5<sup>th</sup>.

X. Motion to adjourn by K. Whaley, 2<sup>nd</sup> by N. Rogers, all in favor. Adjourned at 8:15pm

Respectfully submitted by Pamela Reed, Deputy Township Clerk

Approved:

*Hubert* *supervisor 17 Oct 24*  
Washington Township Supervisor / Date

*Barbara Hoffer* *10/17/2024*  
Washington Township Clerk / Date