

WASHINGTON TOWNSHIP
Gratiot County, Michigan
Resolution # 2024-002

RESOLUTION: Township Credit Card Use

WHEREAS,

To allow and authorize credit card use by township officials;

WHEREAS,

Per PA 226 of 1995 (MCL 129.241, et seq.)

WHEREAS,

The credit card may be used by the office of Treasurer or Clerk for the purchase of goods or services for official township business; and

WHEREAS,

The township officer/employee must submit to the township documentation detailing goods and services purchased, purchase date and business nature; and

WHEREAS,

The township officer/employee is responsible for the card's protection and custody, and shall notify the township if the card is lost or stolen; and

WHEREAS,

For a system of internal accounting controls to monitor the use of the credit card; and

WHEREAS,

For the approval of credit card invoices before payment; and

WHEREAS,

The balance, including interest due to an extension of credit, shall be paid within not more than 60 days of the initial statement date; and

WHEREAS,

For disciplinary measures consistent with the law for the unauthorized use of a credit card by a township officer/employee

NOW, THEREFORE, BE IT RESOLVED that

Washington Township agrees to enter into R-2024-002 Township Credit Card Use

The foregoing resolution offered by Board Member, Nancy Rogers

Second offered by Board Member, Eric Whitford

Upon roll call vote the following Township Board Members voted accordingly:

Supervisor, Howard Whaley YES NO


Clerk, Barbara Hoffer YES NO

Treasurer, Kevin Whaley YES NO

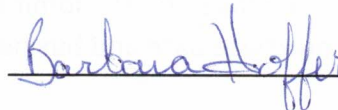
Trustee, Nancy Rogers YES NO

Trustee, Eric Whitford YES NO

The Supervisor declared the resolution adopted on February 15, 2024.

 15 FEB 24

(Supervisor Signature)



(Clerk Signature)