

# WASHINGTON TOWNSHIP

## BOARD MEETING

AUGUST 18, 2022

- I. Call to Order by Supervisor, Howard Whaley at 7:05pm  
Followed by the Pledge of Allegiance
- II. Roll Call – all present
  - Trustee, Eric Whitford
  - Trustee, Nancy Rogers
  - Treasurer, Kevin Whaley
  - Clerk, Barbara Hoffer
  - Township Attorney, Tony Costanzo
- III. Approval of minutes from last board meeting  
Motion to accept as amended by Kevin, 2<sup>nd</sup> by Eric  
Roll call vote: all in favor, motion carried
- IV. Approval of budget/financial report/bills/revised financial statement  
Motion to accept as amended by Howard, 2<sup>nd</sup> by Eric  
Roll call vote: all in favor, motion carried
- V. Open Issues / Visitors
  - a) Election update, Turn-out/Results  
Barb: 185 voters / 646 registered
  - b) Electrical Update  
Eric: We will be purchasing 2 ceiling fans to be installed with wall switches. The electrician said he can add that in for under \$700 and will install when he comes back to finish the rest of the wiring.
  - c) ARPA funds update, reporting  
Kevin: We received the final payment. Still working with the Dept of Treasury on the reporting.
  - d) Solar update, set September Planning Commission Mtg to give overview  
Howard will get available dates from Theresa & coordinate with Eric to set date.
  - e) Discussion for accounting software, BS&A  
Nancy: suggested looking into Redwing, 1yr waiting list for BS&A  
Howard: BS&A quote not in, table discussion till later
  - f) Hall Cleaning Day  
Nancy painted around the well & main entry, Eric & boys water sealed the ramp & railings, building was power washed, screens were removed for repairs (not done yet)
  - g) Approval/disapproval Internet to hall, quote  
Howard: Point Broadband fiberoptics with no Installation/Connection Fee, eliminate Internet Resolution (not yet voted on), Pro-rate Kevin for reimburse once available.  
Motion to approve by Eric, 2<sup>nd</sup> by Kevin  
Roll Call Vote, all in favor, motion carried

- VI. Public comment for old business / open issues  
John Chvojka suggested Casablanca fans with multidirectional switch.
- VII. New Business
- a) Cemetery Markers  
Nancy: Jose will work with her to locate the lots/plots for about \$200 (funds already available in the budget)
  - b) Grant RD Resident Concerns  
Nancy: We had a report of unlawful burning, a trailer and trash was being burned. Two members of the fire dept went out but the resident didn't answer the door.
  - c) Township residents Fall Clean-up Day scheduled for October 8<sup>th</sup> 9am-1pm  
Cemetery Clean-up Day scheduled for October 15<sup>th</sup> 10am-1pm  
Kevin to send out individual notices to residents in Fall/Winter Newsletter
  - d) Fireproof Safe  
Eric looking into used fireproof file cabinets or safe  
Locking Mailbox at Twp Hall  
Howard: We have the mailbox, Eric to install 5' from Carl's box on Baldwin Rd.
  - e) Decommissioning Agreement  
Motion to accept by Kevin, 2<sup>nd</sup> by Eric  
Roll Call Vote, all in favor, Motion carried.
  - f) Building/Hall Discussion, Foundation/Offices/Bathrooms  
Discussed the cost of a new building (approx. \$300,000) vs Renovating the old building (approx. \$150,000). Meeting for Public Opinion scheduled for October 20<sup>th</sup> 6pm before the Board Mtg  
Kevin to include this in the Fall/Winter Newsletter
  - g) Banking - Kevin
    - 1.) Online Banking/Statements around \$5-10 per month (Ok)
    - 2.) Fraud Mitigation Plan (aka: Positive Pay) \$30/month per account (NO)
- VIII. Letters / Correspondence  
Howard: Reassigning Draining District Costs, #028 \$771, #425 \$152.80
- IX. Additional Public Comments – none
- X. Fire Runs / Reports – no report
- XI. Adjournment time 8:56pm

Respectfully submitted by Barbara Hoffer, Township Clerk