

# WASHINGTON TOWNSHIP

## BOARD MEETING

JULY 21, 2022

- I. Call to Order by Supervisor, Howard Whaley at 6:59pm  
Pledge of Allegiance at 7:00pm
- II. Roll Call – all present
  - Trustee, Eric Whitford
  - Trustee, Nancy Rogers
  - Treasurer, Kevin Whaley
  - Clerk, Barbara Hoffer
  - Township Attorney, Tony Costanzo
- III. Approval of minutes from last board meeting  
Motion to accept as amended by Eric, 2<sup>nd</sup> by Nancy  
Roll call vote: motion carried
  - Yes: Eric, Nancy, Barb, Howard
  - Abstain: Kevin, due to he had not reviewed yet.
- IV. Approval of budget/financial report/bills/revised financial statement  
Kevin: discussed Invenergy escrow. Notes for burial & cemetery fees need to be added.  
Motion to accept by Nancy, 2<sup>nd</sup> by Eric  
Roll call vote: All in favor, motion carried
- V. Open Issues / Visitors
  - a) Fire Authority Update  
Howard: Nancy is continuing to work on collecting from past runs
  - b) Election Update  
Barbara: We have the required election inspectors for the primary. Public test will be following this meeting.
  - c) Electrical Estimate Update for Township Hall  
Eric: New electrical outlets and light have been installed in the main room, work not done in the kitchen. Discussed adding 2 ceiling fans to main room.
  - d) ARPA funds update, reporting  
Kevin: continuing to work with the IRS to complete the required reporting
  - e) Solar update  
Howard: DTE will be sending us a pre-application for August
  - f) Discussion for accounting software  
Barbara: Not ready to make a recommendation yet. Will work with Kevin to use Excel instead of OurTown for now. BS&A shows great promise but expensive.
- VI. Public comment for old business / open issues

Discussed why we aren't using mutual funds for increased interest.

VII. New Business

- a) Review and approval of decommissioning agreement/Invenergy  
Tabled until August meeting
- b) Hall Cleaning Day will be August 11<sup>th</sup> 10:00am (power washing exterior of building & screens to be repaired)  
John Chvojka offered to spray the parking lot again  
Fire hydrant to be painted and ramp staining at a later date
- c) PA-116 for Stipcak: Howard  
Motion to approve by Kevin, 2<sup>nd</sup> by Nancy  
Roll call vote: All in favor, Motion carried
- d) Cemetery Markers  
Nancy: Discussed the need to locate all the buried cemetery markers as the records are not clear. Lot = 5 plots. To determine how much to pay Jose to work with Nancy on this at a later date.
- e) Internet Resolution  
Discussed reimbursing the Supervisor, Clerk & Treasurer a flat rate of \$30/month in retro to be paid annually. Kevin pd up till October 2023. Howard & Barb's payments to start October 2022.  
Kevin made a motion to table till a later date, 2<sup>nd</sup> by Eric  
All in favor, motion carried
- f) Discussed getting internet at the hall. Reimbursements to individuals to end once we get service at the hall.

VIII. Letters / Correspondence - none

IX. Additional Public Comments – none

X. Fire Runs / Reports – no report

XI. Adjournment time 8:20pm

Public Tabulator Test following meeting.

Respectfully submitted by Barbara Hoffer, Township Clerk